सा॰/No. : 5-1(49)/2008-PD   दिनांक/Dated: 01.12.2022

प्रेषक / From : संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To : सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

विषय/ Sub : **Nation-wide Campaign for Submission of Digital Life Certificate-reg.**

महोदय/Sir / महोदया/Madam,

      I am directed to forward herewith the Secretary, Ministry of Personnel, Public Grievances and Pensions, Department of Pension and Pensioners' Welfare, Government of India, D.O letter No. 1(3)/2022-P&PW(H) dated 08.11.2022 alongwith Office Memorandum No. 1(3)/2022-P&PW(H)-8371 dated 02.11.2022 on the above mentioned subject for your information, guidance and compliance.

2.   Further, the Competent Authority has nominated DFA(Pension), CSIR Hqrs. as Nodal Officer from CSIR to coordinate with DoP&PW on the subject mentioned above.

                                         भवदीय/Yours faithfully,

                                   अवर सचिव (नीति प्रभाग)/ Under Secretary (PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

1) वरिष्ठ उप वित्तीय सलाहकार/ उप वित्तीय सलाहकार (पेंशन), सी.एस.आई.आर मुख्यालय/ Sr.DFA/DFA (Pension), CSIR Hqrs.

2) वित्तीय सलाहकार, सी.एस.आई.आर/ FA, CSIR

3) सी.एस.आई.आर. वेबसाइट/ CSIR Website.

4) कार्यालय प्रति/Office copy.

वी. श्रीनिवास, आई.ए.एस.
सचिव
V. Srinivas, IAS
SECRETARY

D.O.No. 1(3)/2022-P&PW(H)   8th November, 2022

Dear Secretary,

Submission of Life Certificates is an important activity to be carried out by pensioners every year in the month of November (with special provision for pensioners aged 80 years and above to submit their Life Certificates in the month of October) to ensure continuity of their pension.

2.   In the traditional mode, pensioners had to present themselves before the Pension Disbursing Authority for physical submission of their Life Certificate which entailed waiting at the bank branches in queues for this purpose. This was found inconvenient for the old, ailing and infirm pensioners. Further, there was no mechanism for the pensioners to get a status regarding updation of their Life Certificates in the records of the Pension Disbursing Authority.

3.   To enhance 'Ease of Living' of Central Government pensioners, this department has been promoting Digital Life Certificate i.e. Jeevan Pramaan extensively. Initially submission of DLCs using biometrics was commenced. However, issues regarding authentication processes of Digital Life Certificates were faced by older pensioners due to non-capturing of finger bio-metrics on account of aging.

4.   This Department therefore collaborated with MeiTY following which developed a face-authentication technology system based on UIDAI Aadhaar database whereby it is possible to give LC from any Android based smart phone. This breakthrough technology launched in November 2021 has reduced the dependence of pensioners on external bio-metric devices and has made the process more accessible and affordable to masses by leveraging smartphone-based technology. An SOP regarding the DLC/Face Authentication technique is attached for reference.

5.   With a view to spread awareness amongst all the Central Government pensioners as well as the Pension Disbursing Authorities for use of DLC/Face Authentication technology to submit Digital Life Certificate, DoPPW is launching nation-wide campaign from November1-30, 2022 for their 'Ease of Living.'

6.   I write to request you to kindly circulate the DoPPW Guidelines Note on the nationwide campaign for submission of Digital Life Certificate amongst the pensioners of your Ministry/Department. A nodal officer to coordinate with DoPPW on the subject may also be appointed.

With best regards,

Yours sincerely,

(V. Srinivas)

Encl: a/a

To all Secretaries to GOI

सूचना का
अधिकार

भारत सरकार
कार्मिक, लोक शिकायत और पेंशन मंत्रालय
पेंशन और पेंशनभोगी कल्याण विभाग

8वीं मंजिल 'बी' विंग, जनपथ भवन
जनपथ, नई दिल्ली-110001
दिनांक: 2 नवंबर, 2022

OFFICE MEMORANDUM

Sub: Nation-wide Campaign for Submission of Digital Life Certificate – reg.

The undersigned is directed to say that submission of Life Certificate is an important activity to be carried out by pensioners every year in the month of November (with special provision for pensioners aged 80 years and above to submit their Life Certificates in the month of October) to ensure continuity of their pension.

2.   In the traditional mode, pensioners had to present themselves before the Pension Disbursing Authority for physical submission of their Life Certificate which entailed waiting at the bank branches in queues for this purpose. This was found inconvenient for the old, ailing and infirm pensioners. Further, there was no mechanism for the pensioners to get a status regarding updation of their Life Certificates in the records of the Pension Disbursing Authority.

3.   To enhance 'Ease of Living' of Central Government pensioners, this Department has been promoting Digital Life Certificate (DLC) i.e. Jeevan Pramaan extensively. Initially, submission of DLCs using biometrics was commenced. However, issues regarding authentication processes of DLCs were faced by older pensioners due to non-capturing of finger bio-metrics on account of aging.

4.   This Department therefore engaged with MeitY to develop a face-recognition technology system based on UIDAI Aadhaar database whereby it is possible to submit Life Certificate from any Android based smart phone. As per this facility, the identity of a person is established through face recognition technique. The UIDAI server identifies the same and DLC gets generated. This breakthrough technology launched in November 2021 has reduced the dependence of pensioners on external bio-metric devices and has made the process more accessible and affordable to masses by leveraging smartphone-based technology.

The SOP regarding the DLC/Face Authentication technique is attached for reference.

5.   With a view to spread awareness amongst all the Central Government pensioners as well as the Pension Disbursing Authorities for use of DLC/Face Authentication Technology to submit Digital Life Certificate, DoPPW is launching nation-wide campaign for whole month of November 2022 for their 'Ease of Living.'

6.   The Nation-wide Campaign for DLC may be carried out as per guidelines mentioned below to reach out to the maximum number of pensioners to avail the service as a request to the following stake-holders:-

(i)   Role of Banks:

- A nodal officer, not below the rank of Assistant General Manager, may be nominated for the Nation-wide DLC Campaign.
- Spread awareness, give due publicity to DLC/Face Authentication technique through banners/posters placed in digi-huts, ATMs and branches.
- Where Doorstep banking services are availed, the Bank Correspondent should use DLC/Face Authentication technique as far as possible. This technique is beneficial since it avoids paper work and does away with the need to verify physical LCs.
- Similarly, dedicated staff at branches should be equipped with an Android phone to use this technology when pensioners visit the branch for submission of Life Certificate.
- Camps should be held by bank branches to enable pensioners to submit their DLCs without delay.
- **However, where DLC does not work due to any reason no Pensioner shall be returned and traditional manual LC can be submitted.**

(ii)   Role of Ministries/Departments:

- A nodal officer, not below the rank of DS/Dir, may be nominated by all Ministries/Departments.

- Provision should be made for generating Digital Life Certificates using DLC/Face Authentication technique by providing an Android phone to the designated person at every field office for the entire month of the campaign. DLC should be issued for all Central Government pensioners visiting the Ministry/Department, field offices, and subordinate organizations.
- Wide publicity should be given to this campaign by spreading awareness through banners/social media/whatsapp groups/SMS Messages/through staff unions.
- Photographs to be taken for posting of tweets of such campaigns.
- In case of request from bed ridden pensioners, an officer shall be deputed for DLC submission.
- Weekly PIB notes giving information about the campaign should be published.

(iii) Role of Ministry of Health& Family Welfare:

- All CGHS Wellness centers/Dispensaries/Hospitals may be directed to set up camps in their premises for submission of Digital Life Certificates using DLC/Face Authentication technique/biometric.
- A dedicated person should be equipped with an Android phone for issue of Digital Life Certificate of the pensioners visiting the camp.
- Pictures taken during the process are to be forwarded to DoPPW.

(iv) Role of Pensioners' Associations:

- Special DLC camps should be organized through the month using DLC/Face Authentication technique
- DoPPW officials, in collaboration with Pensioners' Associations, will visit 37 centers where a large number of pensioners can be facilitated in issuance of their DLCs using DLC/Face Authentication technology.
- Pictures areto be taken and posted on twitter and also sent to DoPPW.

(v)   Role of IPPB:

- A nodal officer may be nominated at a senior level.
- India Post Payments Bank (IPPB) to utilize its network of access points in Post Offices and Postmen & Gramin Dak Sevaks to provide doorstep DLC facility to pensioners as per their earlier arrangement.
- Pictures are to be taken and posted on twitter and also sent to DoPPW.

Encl: As Above.
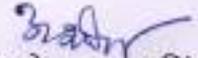
अशोक कुमार सिंह)
अवर सचिव, भारत सरकार
फोन: 23310108

To

1. All Ministries/Departments to Government of India.
2. CMDs/CPPCs of all Pension Disbursing Banks and Pension Disbursing Authorities.
3. Central Pension Accounts Office (CPAO), Ministry of Finance, Department of Expenditure, Trikoot-II, Bhikaji Cama Place, New Delhi.
4. NIC: -for posting on website of this Department.
5. All Pensioners Associations under Pensioners' Portal: - for giving vide publicity among pensioners.

Government Of India
DEPARTMENT of PENSION & PENSIONERS' WELFARE

One of the best practices in digital innovation, launched by Department of Pension & Pensioners' Welfare.

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DEPARTMENT of PENSION & PENSIONERS' WELFARE

DOPPW in collaboration with UIDAI & MIETY has launched Face Authentication technology for submission of Digital Life Certificate for enhancing ''Ease of Living'' of 70 lakhs Pensioners'.

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AADHAAR

Digital India
Power To Empower

Enhancing "Ease of Living" of Pensioners in submitting DLC through Face Authentication Technology based on Aadhaar using Android based smartphone.

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Process of submitting Life Certificate through "FACE AUTHENTICATION"

AADHAAR

Digital India Power To Empower

AadhaarFaceRd (Early Access)
Unique Identification Authority Of India

70 MB | Rated for 3+ ⓘ | 10K+ Downloads

Install

ⓘ This app is in development. Be one of the first to try it and provide feedback. See details

ⓘ This app may not be optimized for your device

About this app →
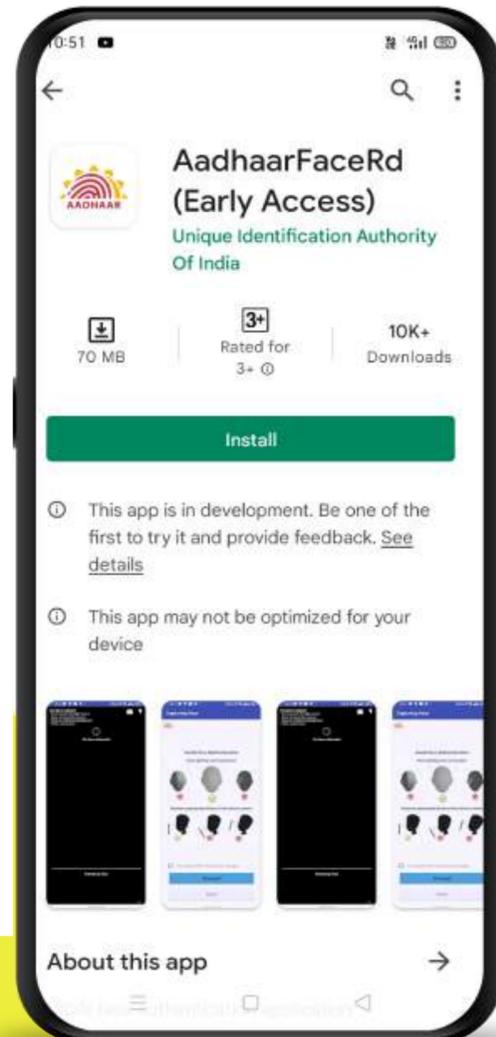
STEP-1

Download AadhaarFaceRd App from Google Play Store

GooglePlay | **Android**

https://play.google.com/store/apps/details?id=in.gov.uidai.facerd

*NOTE- This Application is for Android User only.

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12:15 PM | 0.2KB/s

← App info ⓘ

AadhaarFaceRd
Version: 0.7.17

Storage   108MB >

Data usage   0B >

Battery   0.0% >

Permissions

Autostart   ⊙

App permissions
Manage permissions related to location,
storage, phone, messages, and contacts.   >

Other   Allowed 1
permissions   permission >

Notifications   Yes >

✕   🗑   ◇
Force stop Uninstall Clear data
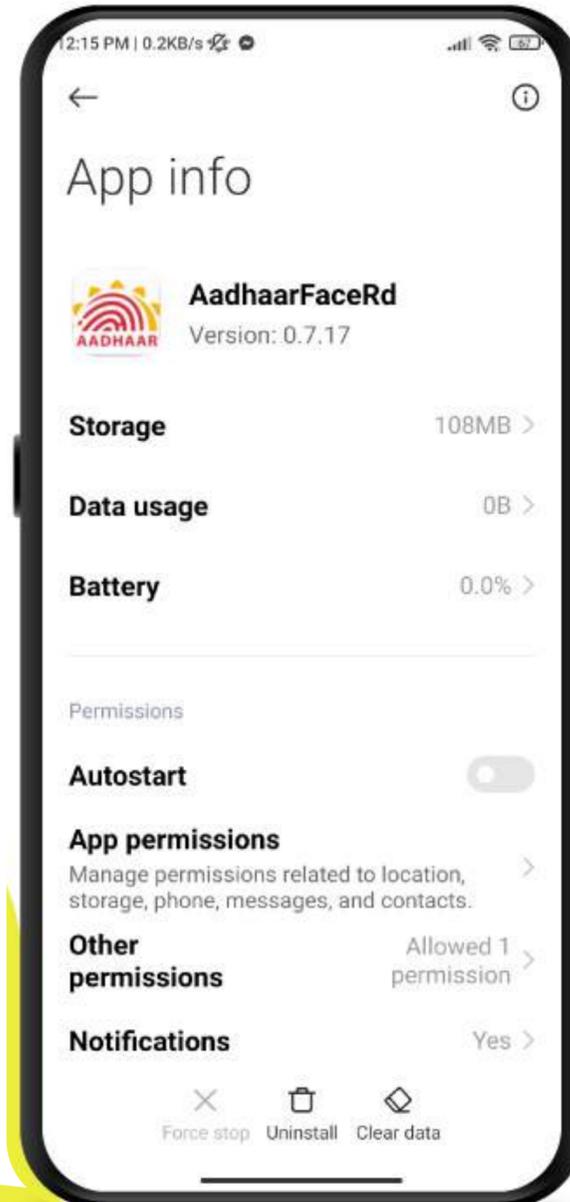
STEP-2

After the Rd service is installed it will be visible only in settings but not in downloaded apps.

⬇
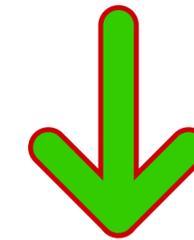
App Info as shown in screenshot.

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DEPARTMENT of PENSION & PENSIONERS' WELFARE

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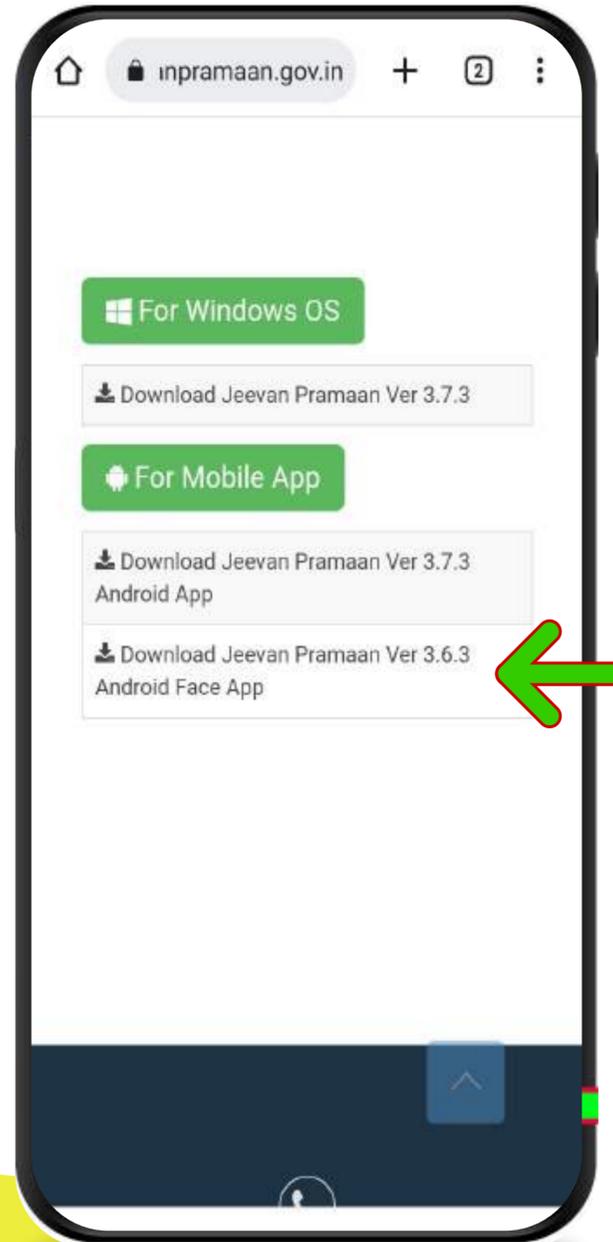
STEP-3

Download Jeevan Pramaan Face Application from

↓

https://jeevanpramaan.gov.in/package/download

Download Jeevan Pramaan Version 3.6.3 Android Face App.
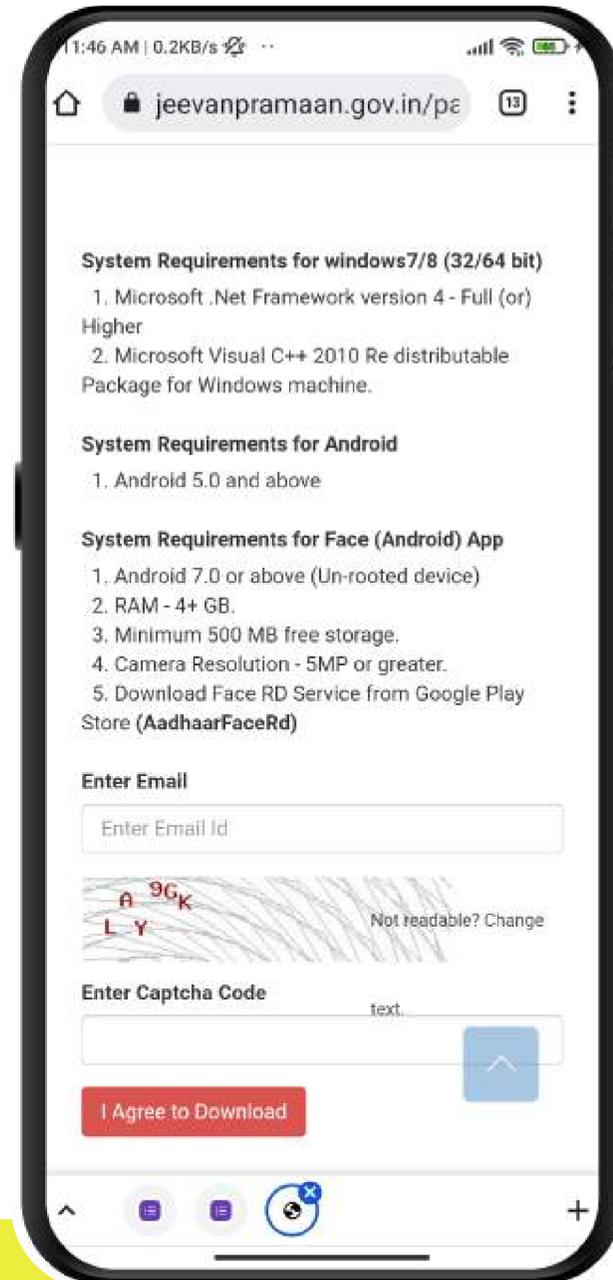
STEP-4

Provide required information -> a link will be sent to the email ID provided -> Click on link -> file gets downloaded and visible in downloads.

Click on file to install app

(Phone screen content:)

1:46 AM | 0.2KB/s

🔒 jeevanpramaan.gov.in/pa

System Requirements for windows7/8 (32/64 bit)

1. Microsoft .Net Framework version 4 - Full (or) Higher
2. Microsoft Visual C++ 2010 Re distributable Package for Windows machine.

System Requirements for Android

1. Android 5.0 and above

System Requirements for Face (Android) App

1. Android 7.0 or above (Un-rooted device)
2. RAM - 4+ GB.
3. Minimum 500 MB free storage.
4. Camera Resolution - 5MP or greater.
5. Download Face RD Service from Google Play Store **(AadhaarFaceRd)**

Enter Email

Enter Email Id

A 9G K
L Y   Not readable? Change

Enter Captcha Code
                              text.

I Agree to Download

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Digital India Power To Empower

STEP-5

Open app -> give required permissions -> this opens a screen for **Operator Authentication** -> give required information -> submit -> enter OTP -> **Scan face** of operator -> on being successful, pop-up will appear **"Client registration successful"**.

11:27 AM | 1.9KB/s

Jeevan Pramaan 3.6 Powered by:

English

Operator Authentication

⦿ Aadhaar   ○ Virtual ID
Enter Aadhaar

*_____

* Enter Mobile Number

Enter Email Address

Submit

Jeevan Pramaan Client App

$$

AADHAAR

STEP-6

Note

1. The operator authentication is a one time process.

2. Pensioner can also be the Operator.

3. After operator authentication, a screen will open for pensioner authentication.

4. One operator can generate DLC of multiple pensioners.

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STEP-7

Pensioner Authentication - Fill in required details -> submit -> Enter OTP -> submit.

Phone screen content:

11:28 AM | 0.0KB/s

Jeevan Pramaan 3.6 Powered by:

English

Pensioner Authentication

● Aadhaar   ○ Virtual ID

Enter Aadhaar

* 4288939*****

Enter Mobile Number

* 98733*****

Enter Email Address

Enter OTP

16****

Resend OTP   Submit

amaan Client Application is

$$

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DEPARTMENT of PENSION & PENSIONERS' WELFARE

STEP-8

Fill in all the details as shown on the screen correctly, Click on both the checkboxes and submit.

Note:- Incorrect information may lead to non-updation of DLC at Pension Disbursing Office.

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STEP-9

Click on the checkbox and scan for live photograph.

AADHAAR

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Power To Empower

11:32 AM | 0.3KB/s ⊙ ◯

Jeevan Pramaan 3.6   Powered by

Nitish Kumar

Confirm

You have Selected Following PPO
Number for Jeevan Pramaan
Generation :
1) 97876★★★★

I, the holder of Aadhaar,

Face Scan

Do you want to scan face?

NO   YES

Digital Life certificate
(DLC). MeitY/NIC have
informed me that my
Biometric will not be
stored/shared.

QUIT   SCAN

Cancel   Submit

In this pop-up window select "yes" to continue with the scan process.

AADHAAR

Digital India Power To Empower

11:30 AM | 0.1KB/s

Capturing face

AADHAAR

Guide Face Authentication
Keep lighting even and proper

Maintain appropriate distance from device camera

☑ I am aware of this. Do not show me again.

Proceed

Cancel
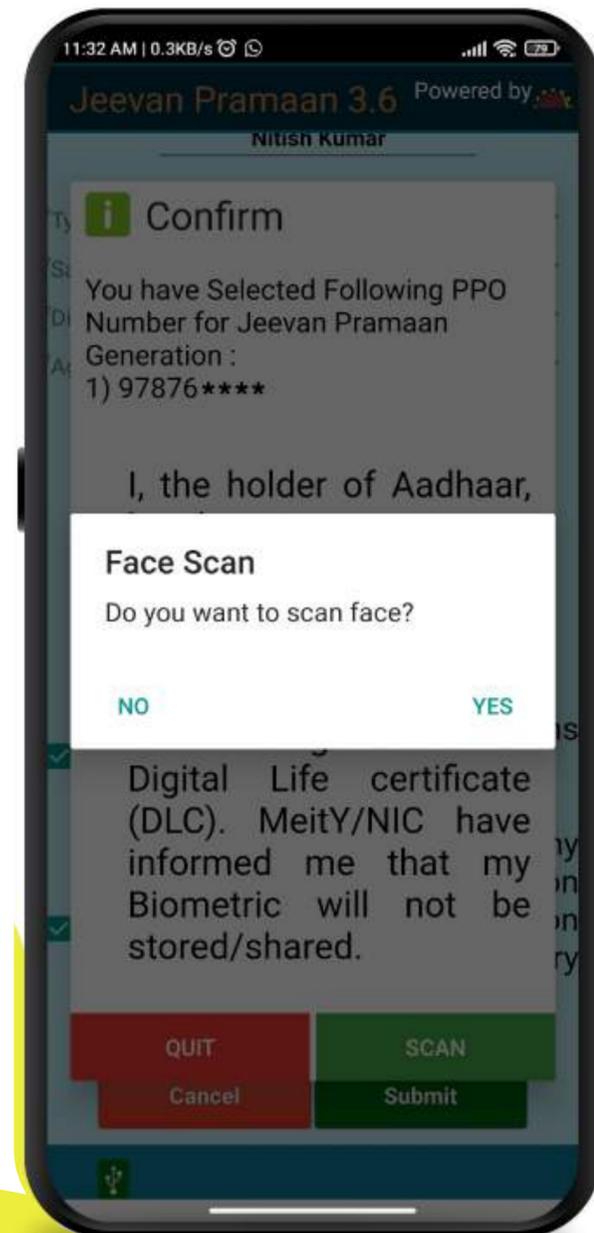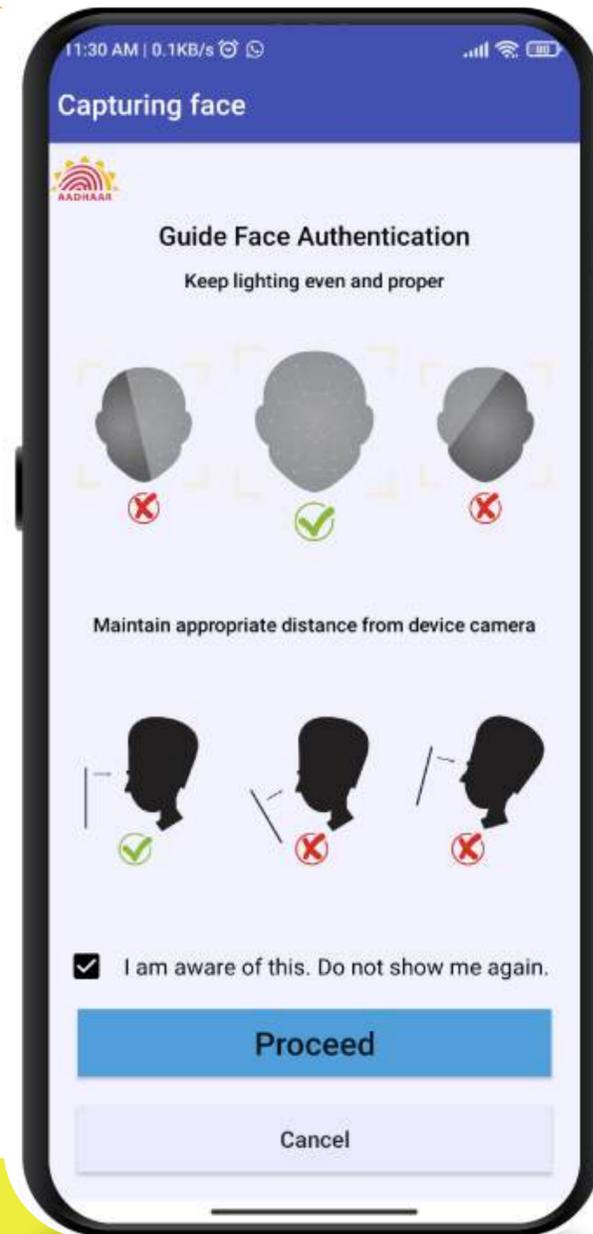
Click on the checkbox and follow instructions shown on screen.

Government Of India
DEPARTMENT of PENSION & PENSIONERS' WELFARE

AADHAAR

DIGITAL India
Power To Empower
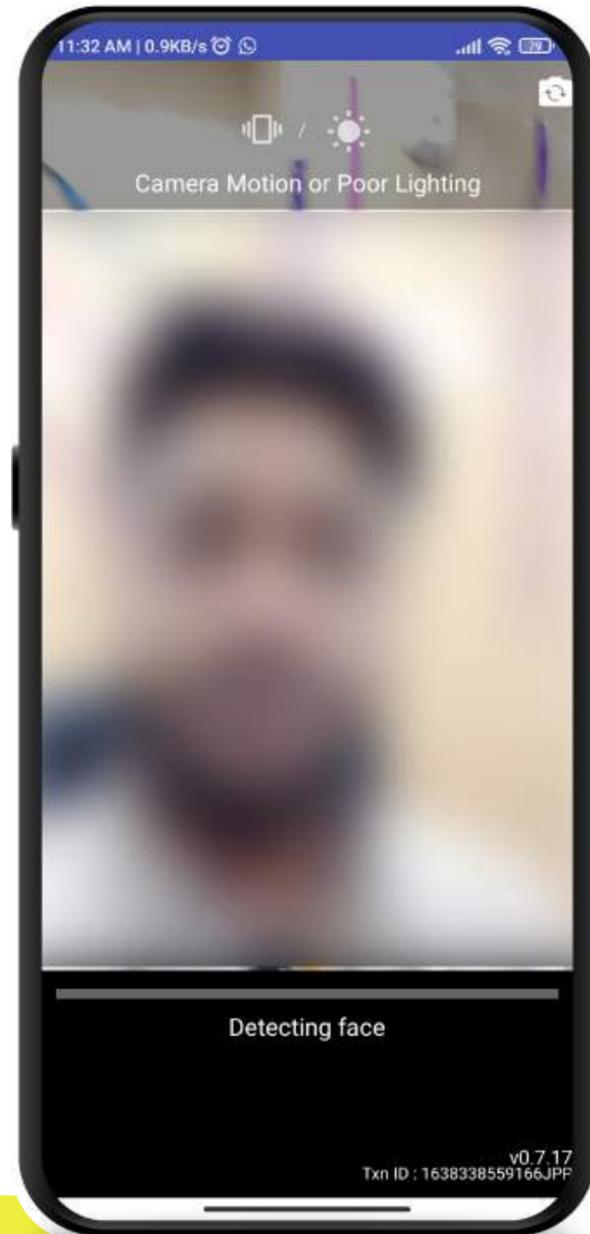
While scanning keep face straight with proper lighting and follow the instructions shown on screen.

AADHAAR

Digital India
Power To Empower
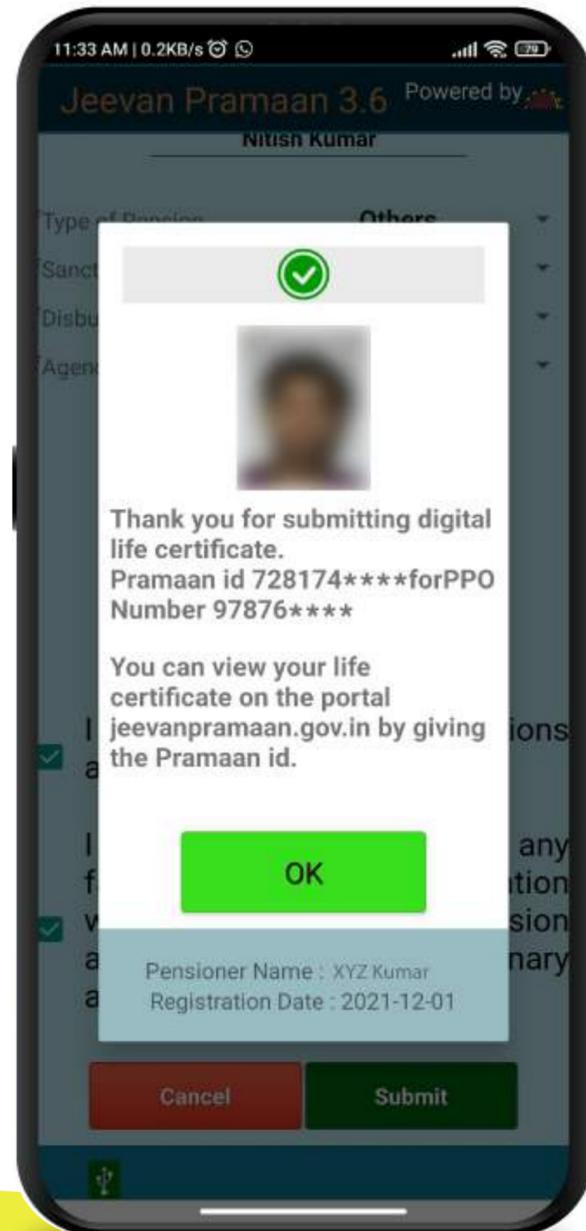
After face scanning DLC submission appears on the mobile screen along with the Pramaan ID and PPO no.

*For queries mail us at dlc.doppw@gov.in
*Follow us Facebook and Twitter

f @facebook.com/DoPPW.India   @twitter.com/DOPPW_India

*DLC documentary- https://youtu.be/nNMlkTYqTF8