

CSIR-CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION

सीएसआईआर - केन्द्रीय वैज्ञानिक उपकरण संगठन

SECTOR 30-C CHANDIGARH- 160030

सैक्टर 30 -सी चंडीगढ़ - 160030

No.CSIO/Bill(Med.)/2017

May 15 2023

कार्यालय ज्ञापन OFFICE MEMORANDUM

Subject : Supply of medicines on credit basis at CSIR-CSIO Clinical Centre - reg.

विषय : सीएसआईआर -सीएसआईओ चिकित्सा केन्द्र में उधार पर दवाइयों की आपूर्ति ।

It is notified for information of all staff members and pensioners that the Competent Authority has approved empanelment of the following four (4) chemist(s) for supply of medicines at CSIR-CSIO Clinical Centre on the prescription of Medical Officer(s) of CSIR-CSIO Clinical Centre on credit basis for a period of one year w.e.f. 15.05.2023 to 14.05.2024 on the following terms and conditions:

- | | |
|--|---------------------------------|
| 1. M/s. Jai Ambika Medicos
SCO 361, Sector 32-D, Chandigarh | @ 0172-5001926
@ 99886 37709 |
| 2. Vikas Medical Agency
SCO No.46, Sector 29D, Chandigarh | @ 9306074780 |
| 3. M/s. Bansal Medicos
Booth No. 308, Sector 32-D Chandigarh | @0172-2608544
@ 98155 91558 |
| 4. M/s Brothers Medicos
Booth No. 81, Sector 31-D, Chandigarh | @01725036055
@ 9988936055 |

Terms and Conditions :

1. Medicines will be supplied in CSIR-CSIO Clinical Centre immediately against the prescription slip issued by Medical Officer(s) of CSIR-CSIO.
2. Patient/Pharmacist will sign on reverse of the prescription slips and invoice /bills as a token of having received the medicines in full.
3. Patient/ Pharmacist will not accept any substitute medicines and short supply of medicines.

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4. The Chemist will record a certificate that the price (MRP) charged in each bill is not more than the printed price (MRP).
5. The supplied medicines should have its own shelf-life period as mentioned on the label of medicines. The shelf life of medicines supplied should not have passed more than half of its shelf life at the time of supply.
6. Director CSIR-CSIO or his authorized heads reserves the right to visit/inspect the premises of supply of medicines. However, Medical Officer(s) of CSIR-CSIO may adopt their own criteria for checking/verification and for proper control so as to ensure that medicines are actually being supplied as per the prescription of the doctor.
7. The sub-contract of the empanelment will not be allowed in any case.
8. CSIR-CSIO Dispensary timings are as follows :

Morning Timings

08.00 AM to 12.00 Noon (Monday to Friday)

08.00 AM to 12.00 Noon (Saturday) (2nd & 5th Saturdays are off-days)

Evening Timings

03.30 PM to 06.30 PM (Monday to Friday) (Summer - April to September)

03.00 PM to 06.00 PM (Monday to Friday) (Winter - October to March)

9. Empanelled chemist will collect the prescriptions from the CSIR-CSIO Clinical Centre and deliver the medicines as per the following time schedule, which is to be strictly followed:
 - (a) The prescriptions of the morning session will have to be collected at 11.45 am and deliver the medicines at 04.00 pm on the same day.
 - (b) Similarly, the prescriptions of the evening session will have to be collected at 06.15 pm in the summer and at 05:45 pm in the winters and deliver the medicines 09:00 am on the next day.

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Since parallel empanelment with ^{four} ~~five~~ firms have been done simultaneously, collection of prescription slips from CSIR-CSIO Clinical Centre will be made on fortnightly rotation basis starting from (1) M/s Jai Ambika (2) M/s Vikas Medical Agency (3) M/s Bansal Medicos and lastly (4) M/s Brothers Medicos .

10. As per instructions contained in CS (MA) Rules, utmost economy should be exercised while prescribing the medicines. Where cheaper medicines of equal therapeutic value are available, only those medicines should be prescribed.
11. The Chemists will provide the services in consultation with Medical Officer of CSIR-CSIO Clinical Centre and ensure smooth functioning so as to avoid any inconvenience to patient especially old-aged pensioners.

Hindi version will follow.

अवतार सिंह
15/05/2023

(अवतार सिंह /Avtar Singh)

प्रशासनिक अधिकारी/Administrative Officer

Copy to :

1. Finance & Account Section: with the request to pass the bills after deduction of discount @ 25%.
2. All Incharge Verticals/Horizontal/Division/Sectional - through Intranet
3. Medical Officer(s) of CSIR-CSIO
4. Pharmacist, CSIO Dispensary
5. Head MIS - with the request to upload on CSIR-CSIO intranet for information of staff and pensioners.
6. All Notice Boards
7. PPS to Director